



**MEETING MINUTES**  
**CITY OF HUNTINGTON BEACH**  
**FINANCE BOARD**  
**WEDNESDAY, OCTOBER 11, 2006 AT 6:00PM**  
**CIVIC CENTER, LOWER LEVEL, ROOM B-8**

- 1) **CALL TO ORDER:** At 6:10 PM, Chair Falzon called the meeting to order.  
Chair Falzon, Vice Chair Geddes, Members: Chapman, Domingo, Lograsso  
Absent: Member Jones  
Present: Dan Vilella, Finance Director and Carrie Gonzales, Administrative Secretary  
Citizens Present: Gary Puissegur and Roland Orfila
- 2) **PUBLIC COMMENTS:**  
Citizen Orfila introduced himself to the Board and expressed his interest in becoming a Board Member.
- 3) **APPROVAL OF MEETING MINUTES:**  
September 29, 2006 – Member Chapman made a motion to approve the minutes as corrected, seconded by Vice Chair Geddes. (4-0-1, Member Domingo abstained)
- 4) **STAFF REPORTS/BUSINESS ITEMS:**
  - a) **Neighborhood Improvement District Staff Report**  
Terri King from Economic Development will report on the progress of the Neighborhood Improvement District program at the November 8, 2006 meeting.
  - b) **FY 2006/07 Proposed Budget**  
Follow-up on graph showing the breakdown of the Capital Improvement Program's budgeted amounts vs. the actual dollars spent for FY00/01 through FY05/06. The Board asked Dan if he would be able to have a breakdown of the carryover dollars for each year and also add a bar for FY06/07 to the existing graph. They also asked if he would extend the opportunity to an employee from the Public Works department to attend the October 11<sup>th</sup> meeting to discuss the graph.
  - c) **eCivis Usage**  
Continue discussion on the City's usage level of the eCivis software. Member Domingo will speak with Pat Dapkus for an update for his segment of the annual report.
  - d) **Long Range Financial Plan**  
The Board asked Dan to extend an invitation to Penny Culbreth-Graft for the November 8, 2006 meeting to discuss the long range financial plan. The Board had some comments regarding the Long Range Financial Plan as follows:
    - The Board should deliver a 5 year work plan to the new Council
    - Member Chapman asked if Public Works would be able to provide a listing of projects and their status with the percentage of projects completed and percentage of dollars spent
    - Vice Chair Geddes will attend the Council meeting to express that he is favor of keeping the 2<sup>nd</sup> tier reserve policy as is
    - Member Chapman stated he will contact the League of Cities to find out what other Cities have a long term financial plan
    - Should define the core services, infrastructure needs or unfunded liabilities
    - Should identify projects and put a dollar value on each project
    - The Board needs to understand the 5 year work plan to achieve the goals
    - The February 20<sup>th</sup> Council agenda presentation should focus on the Long Range Financial Plan



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**e) Finance Board Annual Report**

Chair Falzon discussed the sections of the annual report with the Board members. He asked each member to send him their completed section of the report so he can review the information by the November 8, 2006 meeting. Member Lograsso will report on Refuse, Member Domingo will report on eCivis, Member Jones will report on the Neighborhood Improvement District and Vice Chair Geddes will report on Boards Roles & Responsibilities.

**5) Open Item List**

A review of Action Items continued from prior Finance Board meetings, no changes were made to the current open list.

**6) COMMENTS FROM BOARD MEMBERS**

Chair Falzon will forward Andy Weiss' e-mail notifying the City he has resigned from the Board.

**ADJOURNMENT**

Member Chapman made a motion at 9:05 pm to adjourn the meeting to Wednesday, November 8, 2006, seconded by Vice Chair Geddes. The motion was approved 5-0.

**Respectfully submitted by:**

**Dan T. Villella, Finance Director**  
**Secretary to the Finance Board**